



Town of Amherst
186 S. Main Street
P.O. Box 280
Amherst, VA 24521
(434) 946-7885

Application for Utilities
Account set up fee - \$25.00

Service Address _____
Effective Date _____

	<u>Applicant</u>	<u>Owner</u>
Name		
Billing Address		
Daytime Phone #		
SSN (Fed ID# if business)		
Place of Employment		

Are there any businesses operated or being operated on the premises? ☐ Y ☐ N
If there is a business on the premises, describe it in this space:

Number of dwelling units on this account ☐

I hereby make application for utility services at the location indicated above and agree to observe and comply with all ordinances of the Town of Amherst concerning utilities and abide by all rules and regulations promulgated by the Town of Amherst as to the sale and consumption of utilities, and further agree to pay all proper charges for utilities used on the above premises at the rate now fixed, or at such rate as may hereafter be fixed by the Town Council of the Town of Amherst, whether used by the undersigned, his sub-tenant or assignee, until such time as the Town of Amherst shall receive proper notice to discontinue utility services and terminate this agreement.

All bills are issued on the last day of each month and are due by the 20th day of the following month. Payments not received by the due date will be assessed a 10% late payment charge. If the bill is not paid by the last day of the month in which the bill is due a disconnect notice will be mailed and the customer given 10 days prior to the disconnection of service. A reconnect fee of \$45.00 and all outstanding balances must be paid prior to service being restored.

Applicant Signature _____ Date _____

I, as owner, request that the utility bills for the above referenced property be transmitted to the applicant. I understand that pursuant to Town Code § 17-2, that I am fully and ultimately responsible for the utilities on the above referenced property. I also understand that I will receive a copy of any disconnect notices that are issued to my tenants.

Owner Signature _____ Date _____

Office Use Only **Account Number** _____

Date Application Received _____ Date Set Up Fee Received _____

Meter Number _____ Last Reading _____

Location: IT OT Rate Class: Residential Commercial

Rate Codes: Water _____ Sewer _____ Refuse Collection _____

Date referred to Utilities Department for reading/initiation of service _____

Sec. 17-12. Water and sewer connections.

New connections to the Town of Amherst water and sewer system will be made under the following procedures:

- (a) **Adequacy of system.** The portions of the Town of Amherst water and sewer system serving the vicinity of the proposed connection must be large enough to retain adequate levels service, in the sole determination of the Town Council, for existing users as well as the new users.
- (b) **Availability fees.** Availability fees for residential water and sewer users are based on (a) the number of residences to be attached to the Town system and (b) the location of the new user. Nonresidential users are assessed based on the equivalent residential capacity of the water meter serving the user's new facility. Except for special assessment areas established by the Town Council, each new user of the Town of Amherst's water and sewer system shall be assessed an availability fee according to the following chart:

<u>Meter Size</u>	<u>80% Capacity, gpm</u>	<u>Factor</u>	<u>In Town</u>		<u>Out of Town</u>		
			<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	
5/8"	16	1	\$1,700	\$2,500	\$4,000	\$5,000	Single Family Residential Service
3/4"	24	1.5	\$2,550	\$3,750	\$6,000	\$7,500	
1"	40	2.5	\$4,250	\$6,250	\$10,000	\$12,500	
1 1/2"	80	5	\$8,500	\$12,500	\$25,000	\$25,000	
2"	128	8	\$13,600	\$20,000	\$40,000	\$40,000	
3"	280	17.5	\$29,750	\$43,750	\$87,500	\$87,500	
4"	480	30	\$51,000	\$75,000	\$150,000	\$150,000	
6"	1000	62.5	\$106,250	\$156,250	\$312,500	\$312,500	

All availability fees and surcharges shall be paid in advance of zoning permit issuance or physical connection. Both water and sewer availability fees will be assessed in the event the size of a user's meter is increased. Existing users shall pay the difference between the larger meter fee and the fee that would be charged for the existing meter when larger meters are installed. No availability fee shall apply to a separate "irrigation" meter for a bona fide water customer where no water will be routed back to Town sewer. No refund will be made for the removal or downsizing of meters.

In order to encourage economic development or employment for the Town, the Town Council may, in its sole discretion and by resolution, authorize the availability fee to be paid from the general fund for those commercial or industrial owners (applicants) which the Town Council in its sole discretion determines would provide economic development or significant employment opportunities.

- (c) **Connection fees.** For both water and sewer connections, the cost of construction to the Town in making the connection will be assessed to the owner of the property requesting the connection in the form of a connection fee. Actual connection to Town lines shall be done by the Town or by contractor following written approval for same under inspection by the Town Manager. For usual and customary water and sewer

connections to serve a single family residence or similar user and involving no more than 20' of service pipe between an existing main and the demarcation point, the connection fee shall be \$500.00 for water and \$500.00 for sewer paid prior to the issuance of a zoning certificate. The estimated connection fee shall be escrowed in cash with the Town if the projected cost of installing new facilities is in excess of \$500.00.

The Town Council may, in its sole discretion waive a portion of the availability or connection fees for facilities installed under federal or state funded projects. At the Town's request, the portion waived shall be indicated as Town financial participation in the project.

Sec. 17-13. New water and sewer users located outside the corporate limits.

A. Connections to the Town of Amherst water and sewer system by users located outside the corporate limits may be authorized by the Town Council under the following circumstances.

- 1.) The applicant shall be a property owner who makes a written application to the Town Manager for Town water or sewer service after voluntarily petitioning for his property to be included within the Town of Amherst corporate limits. The petitions shall be in a form acceptable to the Town Attorney for filing in the Amherst County Clerk of the Circuit Court's office with the land records to run with the property and be binding on future owners for a period not to exceed 20 years.
- 2.) The applicant shall agree in writing to the following conditions regarding water and sewer use:
 - a. That his successors and assigns in title to the property will pay Town all water and sewer bills against such property.
 - b. That the user fees for water and sewer used outside the Town's corporate limits shall be established by the Town Council and may be amended at any time at the sole discretion of the Town Council.
 - c. That the petitioner will observe and perform all the rules, regulations and ordinances now in force or that may be hereafter passed or enacted by the Town Council in reference to the use of Town water and sewer.
 - d. That the Town reserves the right to temporarily interrupt the water and sewer service at any time from any and all persons using same for maintenance, nonpayment of bills, or any other reasonable purpose.
 - e. That upon approval of the application by the Town Council the procedure for the introduction of water and sewer shall be the same as provided for inside the Town of Amherst corporate limits.

The provisions of this section shall not limit the authority of the Town Council to support economic development outside the Town of Amherst corporate limits by providing water and sewer service on negotiated terms to new or existing institutions, business or industry if inclusion of such new business or industry within the corporate limits in the opinion of the Town Council is not a practical requirement.

Date: _____

Re: _____ Property/ _____ (Street Address)
DB _____ PG _____

To the Town Council of the Town of Amherst:

In accordance with §17-13 of the Town Code of the Town of Amherst, I agree to the following conditions regarding water use for the above-referenced property:

- (1) My successors and assigns in title to the property will pay Town all water bills against this property.
- (2) User fees for water used outside the Town's corporate limits shall be established by the Town Council and may be amended at any time at the sole discretion of the Town Council.
- (3) I will observe and perform all the rules, regulations and ordinances now in force or that may be hereafter passed or enacted by the Town Council in reference to the use of Town water.
- (4) The Town reserves the right to temporarily interrupt the water service at any time from any and all persons using same for maintenance, nonpayment of bills, or any other reasonable purpose.
- (5) That upon approval of this application by the Town Council the procedure for the introduction of water and sewer shall be the same as provided for inside the Town of Amherst corporate limits.

Further, I acknowledge that the filing of a petition to be included within the Town of Amherst's corporate limits petition does not grant utility service privileges to the property referenced therein.

Owner/Applicant Signatures _____

Address _____

Telephone Number _____

PETITION FOR INCLUSION IN THE TOWN OF AMHERST

On this the ____ day of _____, 20____, _____, **GRANTOR**, owner of certain real estate, hereby petitions the **Town of Amherst**, **GRANTEE**, a municipal corporation of the Commonwealth of Virginia, sometimes hereinafter referred to as "Town", to include certain real estate within the corporate limits of the Town of Amherst. Applicant certifies that he/she/they/it is the owner of subject real estate which is described in detail as follows:

It being the desire of GRANTOR, this petition shall be recorded in the land records in the Amherst County Clerk of the Circuit Court's office, to bind the current and future owners of the property described above to the terms of this petition for twenty (20) years from the date first written above.

Such inclusion may be initiated by the Town of Amherst via boundary line adjustment agreement between the Town of Amherst and Amherst County pursuant to §15.2-3106 of the Code of Virginia, 1950, as amended; by annexation procedure; or by any other proper process at such time as is convenient to the Town of Amherst.

WITNESS the following signatures and seals, as of the day and year first above written.

STATE OF VIRGINIA AT LARGE, TO WIT:
CITY/COUNTY OF _____

I, _____, a Notary Public in and for the State of Virginia At Large do hereby certify that _____ signed the foregoing instrument before me this _____ day of _____, 2____.

My Commission Expires _____

Notary Public